

MINUTES

SAFETY AND SCHOOL FACILITIES COMMITTEE

SEPTEMBER 15, 2011

Attendance

Terry Richardson, Pat Lanno, Marty Norris, David Blackburn, Shea Coldiron, Dustin Farmer, Sandra Peterson, Kenneth Richardson, Phyllis Yates, Cindy Dillard, Kim Barnes, Travis Richardson, Kevin Anderson

Members Absent

Angie Thompson, Earl Pennington, Marc Payne, Teresa Stansberry

Minutes

A motion by Kenneth Richardson and a second by Shea Coldiron gave unanimous approval to the **minutes** from the last safety meeting which was held on May 26, 2011.

Agenda

- A Year-To-Date **Accident Report** was given and it was noted that we have had a total of only six work days missed compared to last year when we had two long term claims that are yet to be resolved.
- The business of electing a new **Chair** was then brought up with both Marty Norris and Travis Richardson agreeing to Co-Chair together. Dustin Farmer will continue to help with the agenda for each meeting.
- Marty Norris provided everyone with a copy of the **OSHA Checklist** which he e-mailed out for each department to have available. Kenneth Richardson brought up the idea of taking the current checklist and adapting it to our own needs as a school system.
- **Safety Themes/Monthly Tips** were then discussed by the committee with Terry Richardson bringing up the idea to keep the same tips as last year. Phyllis mentioned that it would also be a good idea to have Randy Cranfill come back at some time to introduce the committee with some new interesting ideas regarding our monthly themes.
- The committee mentioned that we now have **Weapon/Surveillance Signs** posted at each facility. This was something that the safety committee had discussed in detail during our past meetings.

Recommendations

- Next meeting will be held **October 27, 2011**